

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21]¹ between programme countries [Minimum requirements]²

Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Information about higher education institutions

Name of the institution (department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Vilniaus University Institutional Erasmus Coordinator Milda Girdzijauskaite Office of International Programmes and Relations	LT VILNIUS01	Office of International Programmes and Relations, Vilnius University Universiteto 3, 01513 Vilnius, Lithuania Phone: 370 5 268 7048 Fax: 370 5 268 7069 E-mail: milda.girdzijauskaite@cr.vu.lt	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange_students Course catalogue: http://www.vu.lt/en/studies/exchange_students/courses-taught-in-foreign-languages
Renata Matkeviciene Faculty of Communication		Faculty of Communication, Vilnius University Universiteto str. 3, Lt-01513 Vilnius, Lithuania Phone: 370 5 236 6102 Fax: 370 5 236 6104 E-mail: renata.matkeviciene@kf.vu.lt	http://www.kf.vu.lt/en
Kocaeli University Dr. Serdal PAMUK	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332	E-mail: spamuk@kocaeli.edu.tr

Coordinator			
Prof. Dr. Selma Koç Erasmus Academic Coordinator Kocaeli University Communication Faculty Journalism Department /int.kocaeli.edu.tr/int/		Kocaeli Üniversitesi İletişim Fakültesi Gazetecilik Bölümü Umuttepe Yerleşkesi 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031814 Fax: +902623031802 E-mail: selma.koc@kocaeli.edu.tr selmakoc68@hotmail.co.uk basakozca@gmail.com	if.kocaeli.edu.tr int.kocaeli.edu.tr

Mobility numbers⁴ per academic year

Partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Erasmus Mobility for Studies

FROM Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] 5		
KOCAELI02	LT VILNIUS01	15.0	Journalism / Communication and Information	1 st : 2 2 nd : 2	4*20	
VILNIUS01	TR KOCAELI02	15.0	Journalism / Communication and Information	1 st :2 2 nd :2	4*20	

Erasmus Mobility for Teaching

SFROM Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of mobility per
KOCAELI02	LT VILNIUS01	15.0	to be agreed	1*5
		15.0	to be agreed	1*5
VILNIUS01	TR KOCAELI02	15.0	to be agreed	1*5
		15.0	to be agreed	1*5

Recommended language skills

sending institution, following agreement with the receiving institution, is responsible for providing support nominated candidates so that they can have the recommended language skills at the start of the study ching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ILNIUS01		English		B1	B2
KOCAELI02		English		B1	B2

more details on the language of instruction recommendations, see the course catalogue of each institution *links provided on the first page*.

Additional requirements

Additional Requirements at Kocaeli University

compulsory for all incoming students to attend the orientation meeting held by International Relations University of Kocaeli University.

Additional Requirements at Vilnius University

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/!dies/studies/2506>

Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
LT VILNIUS01	June 1	November 15

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.

3. Academic Calendar

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
TR KOCAELI02	SEPTEMBER - FEBRUARY	FEBRUARY - JUNE
LT VILNIUS01	SEPTEMBER - JANUARY	FEBRUARY - JUNE

- A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement: Each party reserves the right to extend, amend or terminate the inter-institutional agreement on the basis of reciprocity. In the event of unilateral termination of the agreement, either party should inform the other party in writing about its decision to discontinue the exchanges with a notice of at least one academic year, provided that such termination shall not affect the students nominated prior to the date of notification. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Information

1. Grading systems of the institutions

Grading system of Kocaeli University

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

Grading System of Vilnius University

LT VILNIUS01: <http://www.vu.lt/en/studies/academic-information>

Two evaluation systems run side by side at Vilnius University since September 1, 1993: ten-point system and pass/fail system. Examinations and work defence evaluations are graded, 5 and higher being a passing grade and 4 and lower – a failing grade. The courses that do not end with examinations use the pass/fail system to test if a student has earned the credits allocated to it. A student passes when he/she proves that he/she assimilated not less than 50% of the required knowledge scope.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is automatically provided. Information and assistance can be provided by the following contact points and information sources:

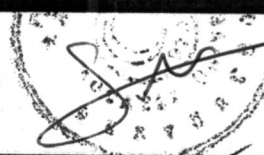
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F71DB44EDE7
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56studies/studies/2505

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=71D228435D62B17CE843DAC5E249A
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Phone: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81studies/studies/practical-information/389-accommodation

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR KOCAELI02	Prof. Dr. Serdal Pamuk Erasmus Institutional Coordinator	20.12.2013	
LT VILNIUS01	Assoc. prof. Andrius Vaišnys Dean of Faculty of Communication	Dec. 11, 2013	